

Project Based Position for limited time

Aaranyak, a premier and reputed NGO in India is seeking young, dynamic and hardworking conservation minded professional for the following posts, with immediate effect. Apply with recent CV. Subject line should contain the name of the post applied for. Positions are subject to annual contracts, renewable for three years based on performance. All positions are based at Barpeta Road, Assam.

Email: info@aaranyak.org

01. Coordinator- Law Enforcement and Protection (One Position)

[OPEN]

Job Responsibilities:

- Coordinate with intelligence gatherer to assist Law enforcement agencies of the Government to enhance Protection and LE Activities in the Landscape.
- Liase with LE Agencies to improve inter-agency communication and coordination to tackle wildlife crime and strengthening protection.
- Build, manage and lead a strong Intelligence team assisting LE agencies of the government to ensure better protection of wild flora and fauna in the project area.
- Develop database of wildlife crime and strong analytical skill expected.
- Must have working experiences in the field of Law enforcement and protection.
- Responsible for all field reports, photographic documentation, submission of data as per the requirements of the Project.
- Extensive travel.

Qualification, Experience and Skills:

- Must have excellent coordination skills, team spirit and ability to work with law enforcement officials.
- Must have good computer skills.
- Preferably have 4 and 2 wheel driving skills.
- Preferably have some local language skills in addition to fluency in English and Hindi.
- Basic knowledge on law enforcement and related laws in India dealing with wildlife, forests and environment.
- Bachelor/Master/PhD/diploma in criminology, law and wildlife or in the similar field.
- Last but not the least, an inclination or love for the nature and wildlife or social upliftment in the region is a necessity.

Benefits:

- Health and Accidental Insurance benefit.
- Opportunity to further shape career in wildlife conservation and protection.

Remuneration:

Rs 30000-35000 (monthly remuneration). Negotiable based on experience and skills.

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02. Coordinator- Research and Monitoring (One Position)

[OPEN]

Job Responsibilities:

- Coordinate Research activities of the Project focusing tiger, co-predator and prey.
- Manage, guide and lead a strong research team.
- Design and develop research methodology and grant proposals.
- Prepare scientific and technical reports for managers and donors. Responsible for all field reports, photographic documentation, submission of data as per the requirements of the Project.
- Extensive travel in the protected areas including remote areas.

Qualification, Experience and Skills:

- Must have excellent team coordination skills, team spirit and ability to guide researchers in field work.
- Skills on use of GPS and GIS preferable.
- Must have good computer skills.
- Preferably have 4 and 2 wheel driving skills.
- Must have working experiences in the field wildlife research.
- Preferably have some local language skills in addition to fluency in English and Hindi.
- Bachelor/Master/PhD/diploma in wildlife biology or in the similar field.
- Last but not the least, an inclination or love for the nature and wildlife or social upliftment in the region is a necessity.

Benefits:

- Health and Accidental Insurance benefit.
- Opportunity to further shape career in wildlife research and conservation.

Remuneration:

Rs 30000-35000 (monthly remuneration). Negotiable based on experience and skills.

03. Senior Project Officer- Communication, (One Position)

[OPEN]

Job Responsibilities:

- Manage extensive communications within the Project Team, partner organizations, among Stakeholder and others.
- Responsible for all photographic documentation as per the requirements of the Project.
- Prepare press notes, newsletter contents and manage social networking sites.
- Develop media relationship; organize and manage media events.
- Collate, copy edit and prepare monthly project report.
- Manage archive of various media of project activities.
- Require extensive travel in remote rural areas with no amenities.

Qualification, Experience and Skills:

- Must have excellent coordination skills and team spirit.
- Must have good computer skills in MS office.
- Having skills on editing movie will get preference.
- Have 4 and 2 wheel driving skills will get advantage.

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- Must have working experiences in the field of media and communication.
- Preferably have some local language skills in addition to fluency in English and Hindi.
- Bachelor/Master/ in Mass Communication, Journalism or in the similar field.
- Female candidate will get special preference.

Benefits:

- Health and Accidental Insurance benefit.
- Opportunity to further shape career in wildlife conservation and protection.

Remuneration:

Rs 20000-25000 (monthly remuneration). Negotiable based on experience and skills..

05. Senior Project Officer-Law Enforcement (One Position)

[OPEN]

Job Responsibilities:

- Field execution and monitoring of Law Intelligence gathering to assist government Enforcement agencies with special interest to Wildlife Crime Intelligence gathering, analyzing and reporting to supervisor.
- Work in tandem with park authorities and protection team to sync intelligence and identified threat.
- Basic knowledge on law enforcement and related laws in India dealing with wildlife, forests and environment.
- Responsible for all field reports, photographic documentation, submission of data as per the requirements of the Project.
- Extensive travel in the protected areas including remote areas.

Qualification, Experience and Skills:

- Must have excellent coordination skills, team spirit and ability to work with forest and police officials.
- Must have good computer skills.
- Preferably have 4 and 2 wheel driving skills.
- Must have working experiences in the field of Law enforcement and protection.
- Preferably have some local language skills in addition to fluency in English and Hindi.
- Bachelor/Master/PhD/diploma in criminology, law and wildlife or in the similar field.

Benefits:

- Health and Accidental Insurance benefit.
- Opportunity to further shape career in wildlife conservation and protection.

Remuneration:

Rs 20000-25000 (monthly remuneration). Negotiable based on experience and skills..

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06. Project Officer- Protection (One Position)

[OPEN]

Job Responsibilities:

- Assist Senior Project Officer in field training, data organizing and data analysis.
- Work under the supervision of Senior Project Officer and implement the protection related activities in field.
- Extensive walking in protected areas to motivate and support frontline staff.
- Responsible for all field reports, photographic documentation, submission of datasheet as per the requirements of the Project.
- Extensive travel including living in remote areas for long duration.

Qualification, Experience and Skills:

- Must have excellent skills in fieldwork, team spirit and ability to work with frontline forest staff.
- Must have good GPS, GIS and report writing skills.
- Must have good computer skills.
- Preferably have 4 and 2 wheel driving skills.
- Preferably have some local language skills in addition to fluency in English and Hindi.
- Bachelor/Master/ diploma in criminology, law and wildlife or in the similar field.

Benefits:

- Health and Accidental Insurance benefit.
- Opportunity to further shape career in wildlife conservation and protection.

Remuneration:

Rs 15000-20000 (monthly remuneration). Negotiable based on experience and skills..

08. Asst. Project Officer- Accounts, (One Position)

[OPEN]

Job Responsibilities:

- Maintenance Accounts on daily basis in Tally.
- Prepare salary statement of Project Staff.
- Communicate accounts report with Aaranyak HQ
- Prepare report and update accounts to Project Manager as and when required.

Qualification, Experience and Skills:

- Must have good accounts management skill to support senior accounts manager.
- Must skilled to use Tally or similar software.
- Good skill to work in Microsoft Excel and office.
- Bachelor/Master/ diploma accounting or in the similar field.

Benefits:

- Health and Accidental Insurance benefit.

Remuneration:

Rs 10000-12000 (monthly remuneration). Negotiable based on experience and skills..